**Poster Proposal Worksheet**

2019 Conference for Global Transformation

**LISTENING FOR FULFILLMENT**

**Submission Deadline**

Submissions are due by midnight U.S. Pacific time on March 1, 2019.You will be advised whether your proposal is accepted by March 15, 2019.

**Eligibility**

Anyone who attends the conference as a registered participant is eligible to submit a poster. Poster presenters are expected to register for the conference by April 1, 2019.

Use this worksheet to prepare your poster proposal prior to submitting it online. It contains all the fields you will need to fill out to complete your submission online. We recommend you edit and proofread your submission in this worksheet because the online form does not offer grammar of spell check, grammar nor provide word counts. We suggest you keep a copy of your completed worksheet for future reference.

We invite proposals for posters that address any aspect of the conference theme as expressed in the *Call for Papers and Other Contributions*, or any aspect of formulating and implementing a commitment for the world. It is an opportunity to display what you are at work on and a great way to talk about things you have learned, issues you are encountering or ideas you have. Posters are also a way to begin to experiment with conversations that might turn into workshops and journal papers in the future.

Before you submit your poster proposal, we suggest you review your ideas with others. You may find these conversations help crystallize your design. Your proposal should be as fully developed as possible because selections are based on your submission.

All poster presenters need to agree to and abide by the agreements listed below. Any handouts must be approved by the content team.

**Poster Proposal Submission Form**

Items in standard text below indicate what is printed on the submission form and items in italic text are notes and examples.

**\*** Indicates a required field

**Poster Title** \*

*Poster title as it will appear in the program.*

*Example: What’s a Question Worth Asking in our Social Commons?*

**Poster synopsis for program – not more than 25 words** \*

*Poster description as it will appear in the program. If it is more than 25 words, it will be edited down to size.*

*Example: Discover new inquiries by engaging with this question. Stop by to inquire or add a question to the display.*

**Additional Description - optional**  
*You could say more about your content or display.*

*Example: We will have a tri-fold display that includes removable questions on sticky notes. Participants can inquire with us, add questions to the display, or take questions that they like.*

**Intended Outcomes \***

*What you expect you or the participants might learn or discover.*

*Example: Participants will engage with the idea of a question worth asking, and see some new areas of inquiry or directions they might take. We will get an idea of the range of questions people do and don’t consider worthwhile.*

**Poster Type \***Select from: -  
Poster **|** Electronic **|** Both **|** TBD **|**Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Power Outlet Required? \***

Yes | No

**Special Needs or Requests**

*You will be allocated a standard table on which to place your poster, and access to a power outlet if required.*

**I want to provide a handout \***

Yes | No

*Upload your handout with your proposal, if possible. Otherwise, you have until April 1, 2018 to submit a handout via your Poster Team member. You are responsible for bringing your approved handouts.*

**Agreements – all presenters must agree to and abide by these agreements**

I will not sell, buy, or take/make an order to sell or buy any materials, goods or services in transactions with conference participants.

No sales \*

 I Agree

I will not solicit or accept a solicitation from any conference participants to add a person to the staff, membership, representatives, mailing lists, or clientele for any business or organization.

No solicitation of business \*

 I Agree

I will not solicit financial contributions by conference participants to any organization.

No fundraising \*

 I Agree

I will not offer or provide free information/services to conference participants, or arrange contacts/meetings at other times, for encouraging future business relationships for myself or my organizations.

No solicitation of future business \*

 I Agree

I will not present a handout, flyer or business card unless it has been approved in writing by the Content Manager prior to the conference. The deadline for submitting handouts for approval is April 1, 2018.

Approved handouts only \*

 I Agree

**FIRST PRESENTER INFORMATION***Please enter first and last names as you would like them to appear in the conference program.*

**First Presenter Prefix**

- select from -  
None | Ms. | Mr. | Mrs.| Dr. | Rev.

**First Presenter First Name \***

**First Presenter Last Name \***

**First Presenter Email \***

**First Presenter Confirm Email \***

**First Presenter Primary Phone Country Code \***

-Select-

**First Presenter Primary Phone Number \***

**First Presenter Skype ID**

**First Presenter Secondary Phone Country Code**

-Select-

**First Presenter Secondary Phone Number**

**First Presenter State**

**First Presenter Time Zone \***

-Select-

**First Poster Presenter Best Time to Call \***

**First Presenter has completed, or is currently registered in, the Wisdom Unlimited course** \*

Yes | No

*If no, you are not eligible to register for the conference or present a poster.*

**First Presenter is registered in the 2019 Conference for Global Transformation\***

Yes | No  
*Poster presenters are expected to register by April 1, 2019***.**

*These fields will appear if there is a second presenter.*

**Second Presenter Prefix**

*Please enter first and last names as you would like them to appear in the conference program.*

- select from -  
None | Ms. | Mr. | Mrs.| Dr | Rev.

**Second Presenter First Name \***

**Second Presenter Last Name \***

**Second Presenter Email \***

**Second Presenter Confirm Email \***

**Second Presenter Primary Phone Country Code \***

-Select-

**Second Presenter Primary Phone Number \***

**Second Presenter State**

**Second Presenter Skype ID \***

**Second Presenter Secondary Phone Country Code**

-Select-

**Second Presenter Secondary Phone Number**

**Second Poster Presenter Time Zone \***

-Select-

**Second Poster Presenter Best Time to Call \***

**Second Presenter has completed, or is currently registered in, the Wisdom Unlimited course \***

Yes | No

*If no, the second presenter is not eligible to register for the conference or present a poster*.

**Second Presenter is registered the 2018 \***

Yes | No  
*Poster presenters are expected to register by April 1, 2019.*